



# SEQ Zone 2 Pony Clubs

ABN: 18 243 326 357

## Minutes

### 2020 AGM and December Meeting

Date: 14 December 2020  
6.30pm – Chief Instructors Meeting  
7.00pm – AGM followed by December Meeting

Meeting Opened: 7.05pm

Chaired: Kerri Burgess

Venue: 2020 AGM & December Meeting  
Mon, Dec 14, 2020 6:30 PM - 9:30 PM (AEST)

**Please join my meeting from your computer, tablet or smartphone.**

<https://www.gotomeet.me/Zone2Secretary-KirstyWard/2020-agm--december-meeting>

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Australia: [+61 2 8355 1038](tel:+61283551038)

**Access Code:** 797-583-517

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Attendees: Jane Bell (Beaudesert), Jo Downes, Kylie Addy (Rathdowney), Amy Swinn, Patrick Lowe & Clare Flynn (Jimboomba), Amanda Kiorgaard, Kerri Burgess & Wendy Smith (Greenbank), Alley Lamb, Val Brokeman (Logan Village), Yasmin Heather & Belinda North (Mudgeeraba), Rachel Lornie (Southport), Kirilee Isherwood & Gillian Bird (Tamborine) Eugene ??, Rebecca Moynihan & Coral Still (Nerang), Ping Jaa & Zoe Dark (Tallebudgera), Katelyn Wall, Kathy Teese (Beaudesert)

Apologies: Sharon Gordon, Jan Morland, Ian Henderson

**Previous AGM Minutes:**

Moved Geoff Thomson minutes of previous meeting be accepted. Seconded Rebecca Moynihan.  
Carried.



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No business arising from 2019 AGM Minutes.

## AGM Agenda:

### 1. Presidents Report

Thank everyone for attending the meeting tonight. I would like to thank Dana Brown for her role as Zone President for the first half of 2020.

It has been a difficult year for all sports with the suspension of competitions. Once we recommenced, we got back to some normality with some changes.

For a long time, we didn't think we would be able to run our State Event. Despite a few hiccups we were able to run a successful event.

We were incredibly lucky to be in Qld as Clubs were able to run events successfully once we were able to recommence competition.

We managed to achieve around a year of competitions in a six-month period resulting in a terribly busy end to 2020.

Hopefully, everyone enjoyed what we were able to achieve.

Moved Report be Accepted: Geoff Thomson, Seconded: Kirsty Ward – Carried

### 2. Secretaries Report

Refer to the attached report.

Moved Report be Accepted: Geoff Thomson, Seconded: Kerri Burgess - Carried

### 3. Treasurers Report

Refer to the attached audited report.

Moved Report be Accepted: Geoff Thomson, Seconded: Kerri Burgess - Carried

### 4. Chief Instructors Report

We started 2020 well.

With COVID lockdown Instructors had to become innovative having to learn how to make videos and get their riders to send videos to review and give feedback on.

Our resources have grown and are substantially more than they were 12 months ago.

We have our new syllabus being released at the Southport Seminar in January and we are looking forward to bring this to our members.

Unfortunately we had to cancel a lot of our Instructor Training.



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Rachel was able to run two Pre-Schools at the end of this year. I would also like to thank Rachel for her support over the last three years assisting with instructor training.

I will be stepping down as the Zone CI for 2021.

I have thoroughly enjoyed the last 20 years in my role as Zone 2 CI and I'm looking forward to some new fresh ideas coming to Instructor Training in 2021.

We will have our 2020 Instructors Exams on the 27<sup>th</sup> of February 2021 at Jimboomba.

We will be running Instructor Clinics, Judging Schools etc throughout 2021. This information will be released in due course.

I was very please to see how well the Zone Squads were running this year. It was great to see Sporting and Mounted Games Squads running in 2020. I would like to thank everyone who took on a role as a Squad Co-Ordinator.

I would also like to thank all of the club Chief Instructors for their support throughout 2020 and their commitment and dedication to instructor training and educating our riders.

Once again I would like to thank everyone for their support of the last 20 years.

Moved Report be accepted: Geoff Thomson, Seconded: Kirsty Ward - Carried

## 5. Nominations for Committee Positions for 2021

- a. President – Kerri Burgess – Nominated by Melinda Hughes – nomination accepted
- b. Secretary – Kirsty Ward – Nominated by Melinda Hughes – nomination accepted
- c. Treasurer – Rebecca Moynihan – Nominated by Melinda Hughes – nomination accepted
- d. 2 x Vice Presidents – Nominations to be taken from floor of meeting  
Ian Henderson – Nominated by Kerri Burgess  
Geoff Thomson – Nominated by Amanda Kiorgaard

**Chief Instructor** – Jan Morland

### PCQ Zone 2 Delegates

- SJ, JE – Jan Morland
- ODE – Kirilee Isherwood
- Dressage & CT – Jillian Bird & Amber Bromley
- Tetrathlon – Belinda North & Mark Harrison (TBC)
- Sporting & Mounted Games – Yasmin Heather & Kathy Teese
- PCQ General Meeting – Kirsty Ward & Kerri Burgess



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## Zone 2 Sub-Committees

Sub-Committee role is to assist with the coordination and running of the Zone events ie to assist with program preparation etc.

### SJ & JE

- Ping Jaa
- Coral Still
- Rebecca Moynihan

### D & CT

- Jan Morland
- Kate Thompson – Kerri to confirm
- Amber Bromley

### Horse Trials

- Melinda Hughes
- Zoe Dark
- Kylie Seogaard – Belinda North to confirm

### Sporting, Gymkhana & MG

- Belinda North
- Kathy Teese

Gymkhana programs to be approved by the sub-committee. Clubs to send Belinda and Kathy programs for approval

### Campdrafting & Stockmans Challenge

- Jo Downes
- Kylie Addy

### Calendar

- Kirsty Ward
- Kerri Burgess

### Disputes

- Executive Committee & Zone 2 CI

### Website & Facebook

- Amanda Kiorgaard  
Information, programs, results, changes of dates etc to be sent to Amanda by clubs.
- Clare Flynn to discuss helping with Website with Amanda.
- Facebook we have 3 or 4 Admins and it's working fine.

### Zone Member Protection Officer

- Kerri Burgess
- Val Brokeman

Moved all position be accepted. Carried



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## Auditor

Rebecca Moynihan moved: Auditor for 2021 be AWX Accounting

Seconded: Kirsty Ward - Carried

## General Business:

2021 Club Affiliation Fees to Zone 2 – Remain at \$75.00

Rebecca Moynihan - Moved we keep affiliation fees at \$75.00 for 2021.

Seconded: Rachel Lornie - Carried

## End of Year Trophy Co-Ordinator

Moved Patrick Lowe coordinate results for end of year perpetual trophies.

Seconded: Rachel Lornie – Carried

## Squad Co-Ordinators

- ODE – Melinda Hughes
- Dressage – Rachel Lornie
- Showjumping – Clare Flynn
- Sporting & MG – Yasmin Heather & Belinda North
- Campdraft – Possibly Rathdowney & Fassifern TBC

Funding for Squads to be confirmed.

## General Business:

- Zone Constitution needs updating
- Amanda Kiorgaard will look at the constitution with Geoff Thomson

Meeting Closed: 8.12pm

Next Meeting: Monday 8<sup>th</sup> February 2020 – 7pm  
Oxenford Pony Club

## Secretaries Report

2020 has been a year of ups and downs.

Clubs within our Zone began the year strongly running various events including rallies, training days, dressage & CT etc in February and early March together with the early planning for the 2020 State Showjumping and Jumping Equitation Championships.

Along came COVID and resulting in the suspension of Pony Club activities within our Zone between March and July. While unable to attend rallies and events most of our riders were able to put the down time to good use focusing on their training and the Zone put their efforts into planning the 2020 State Event.

Thanks to our very dedicated clubs and their volunteers we were able to get Pony Club events up and running from the first weekend restrictions were eased. Events had a different format to what we were used too but we have adapted and thrived in a post COVID environment.

As a committee we pushed on with the planning for the 2020 State Event and were able to host the only Pony Club State Championship Event on the East Coast of Australia. Feedback from PCQ, Officials, Competitors and Parents has been positive with some great suggestions for the next time Zone 2 takes on the role of State Event organising committee.

I'm looking forward to what 2021 brings. Hopefully it will be a great year for Zone 2.

# **South East Queensland Pony Club Zone 2 Inc**

**ABN 18 243 326 357**

## **FINANCIAL REPORT**

**For the year ended 31 October 2020**

# South East Queensland Pony Club Zone 2 Inc

ABN 18 243 326 357

## FINANCIAL REPORT

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# South East Queensland Pony Club Zone 2 Inc

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## TRADING, PROFIT AND LOSS STATEMENT

For the year ended 31 October 2020

	2020 \$	2019 \$
<b>SALES</b>		
Clothing Income	2,155.00	2,550.00
Event Income - ODE	-	2,186.50
Event Income - Show Jumping	35.00	632.88
Event Income - Zone 2 Gymkhana	-	984.58
Event Income - Camp	-	2,159.79
Event income - State Event	70,287.75	-
Nominations Income	225.00	6,630.00
Clinics Income	590.00	4,600.00
Grants	11,500.00	9,900.00
Dressage CT profit	-	1,034.60
Affiliation Fees	975.00	840.00
	<u>85,767.75</u>	<u>31,518.35</u>
<b>GROSS PROFIT FROM TRADING</b>	<b>85,767.75</b>	<b>31,518.35</b>
<b>INCOME</b>		
Interest received	102.15	205.62
<b>EXPENDITURE</b>		
Accounting fees	297.00	286.00
Clinics expenses	615.00	5,721.00
Depreciation - Plant and equipment	211.60	818.66
Event Expenses	54,743.88	3,707.70
Grants	-	1,500.00
Instuctors clinics	-	3,375.49
Nominations	-	6,094.00
Office of fair trading	56.60	-
Travel	950.00	500.00
Uniforms	1,446.00	3,774.45
Website	160.00	198.00
	<u>58,480.08</u>	<u>25,975.30</u>
<b>PROFIT FROM ORDINARY ACTIVITIES BEFORE INCOME TAX</b>	<b>27,389.82</b>	<b>5,748.67</b>
Retained profit at the beginning of the financial year	<u>35,329.76</u>	<u>29,581.09</u>
<b>TOTAL AVAILABLE FOR APPROPRIATION</b>	<b>62,719.58</b>	<b>35,329.76</b>

These statements should be read in conjunction with the attached compilation report.

# South East Queensland Pony Club Zone 2 Inc

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## BALANCE SHEET

As at 31 October 2020

	2020	2019
	\$	\$
<b>ASSETS</b>		
<b>Current Assets</b>		
Bank of Queensland acc 431	16,077.86	16,391.57
Bank of Queensland acc 600	18,036.95	17,959.65
Bank of Queensland acc 496	28,291.62	453.79
	<u>62,406.43</u>	<u>34,805.01</u>
<b>Non-current Assets</b>		
Plant and equipment at cost	2,449.03	2,449.03
Less accumulated depreciation	(2,130.65)	(1,919.05)
	<u>318.38</u>	<u>529.98</u>
<b>TOTAL ASSETS</b>	<u><b>62,724.81</b></u>	<u><b>35,334.99</b></u>
<b>LIABILITIES</b>		
<b>NET ASSETS</b>	<u><b>62,724.81</b></u>	<u><b>35,334.99</b></u>
<b>EQUITY</b>		
Retained earnings	62,719.58	35,329.76
<b>TOTAL EQUITY</b>	<u><b>62,719.58</b></u>	<u><b>35,329.76</b></u>

These statements should be read in conjunction with the attached compilation report.

# South East Queensland Pony Club Zone 2 Inc

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## STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity.

The committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 1 to 11:

1. Give a true and fair view of the financial position of South East Queensland Pony Club Zone 2 Inc as at 31/10/2020 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.

2. At the date of this statement, there are reasonable grounds to believe that South East Queensland Pony Club Zone 2 Inc will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Committee Member :



Dated : 09/12/2020

# South East Queensland Pony Club Zone 2 Inc

ABN 18 243 326 357

## INDEPENDENT AUDIT REPORT TO THE MEMBERS

### Scope

We have audited the attached financial report, being a special purpose financial report of South East Queensland Pony Club Zone 2 Inc for the year ended 31/10/2020. The company's directors are responsible for the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are consistent with the financial reporting requirements of the company's constitution and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of South East Queensland Pony Club Zone 2 Inc. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting requirements under the company's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the company's financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

### Audit Opinion

In our opinion, the financial report presents fairly in accordance with the accounting policies described in Note 1 to the financial statements, the financial position of South East Queensland Pony Club Zone 2 Inc as at 31/10/2020 and the results of its operations and its cash flows for the year then ended.

Name of Firm      AWX Accounting & Transport

Name of Partner



Sharmaine Pearton

AWX Accounting & Transport  
PO Box 5185  
EAGLEBY QLD 4207

Dated : 09/12/2020

